

# DATAINNOV BUSINESS CONSULTANTS



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## MANAGEMENT TRAINING CALENDAR

### ENERGY, ENVIRONMENT, OIL AND GAS PROGRAMMES

CODE	COURSE	DATES	DURATION
GSE100	Environmental Impact Assessments (EIA)	27 Mar - 7 Apr	2 Weeks
GSE101	Geographic Information System Management (GIS)	1 May - 12 May	2 Weeks
GSE102	Natural Resources Management and Sustainability	17 Apr - 21 Apr	1 Week
GSE103	Environmental Management and Development	28 Aug - 1 Sept	1 Week
GSE104	Solid Waste Management	1 May - 5 May	1 Week
GSE105	Energy Project Monitoring and Evaluation	4 Sept - 8 Sept	1 Week
GSE106	Energy Management and Planning	27 Mar - 7 Apr	2 Weeks
GSE107	Understanding Mining Surveying	10 Apr - 21 Apr	2 Weeks
GSE108	Environmental Planning and Management in Urban Design	27 Mar - 31 Mar	1 Week
GSE109	Advanced Petroleum Economics	7 Aug - 11 Aug	1 Week
GSE110	Oil & Gas Accounting & Performance Measurement	10 Apr - 14 Apr	1 Week
GSE111	Economics of Crude Oil and Products Transportation	1 May - 5 May	3 Weeks
GSE112	Gas Reservoir Engineering & Management	10 Apr - 28 Apr	3 Weeks
GSE113	Methods and Techniques for Crude Oil Production Evaluation	27 Mar - 7 Apr	2 Weeks
GSE114	Petroleum Business Cash Flow Techniques	1 May - 12 May	2 Weeks
GSE115	Crude Oil Emulsion: Problems and Solutions	27 Mar - 7 Apr	2 Weeks
GSE116	LNG: Economics and Contracts	10 Apr - 21 Apr	2 Weeks
GSE117	Exploration Petroleum Data Management System	1 May - 5 May	2 Weeks
GSE118	Basic Drilling Technology	10 Apr - 28 Apr	3 Weeks
GSE119	Negotiation and Conflict Management in Community & protected Areas	10 Apr - 28 Apr	3 Weeks
GSE120	Petroleum Technology for the Non-Engineer	27 Mar - 7 Apr	2 Weeks

### TOURISM MANAGEMENT PROGRAMMES

CODE	COURSE	DATES	DURATION
GST200	Tourism, Leisure Management & Development	30 Jan - 10 Feb	2 Weeks
GST201	Tourism & Hotel Management	27 Feb - 10 Mar	2 Weeks
GST202	Eco-Tourism Development	30 Jan - 10 Feb	2 Weeks
GST203	Heritage and Museum Management	13 Mar - 24 Mar	2 Weeks
GST204	E - Tourism Management	30 Jan - 10 Feb	2 Weeks
GST205	Sustainable Tourism Management and Development	27 Feb - 10 Mar	2 Weeks
GST206	Sustainable Tourism in Protected Areas	6 Feb - 10 Feb	1 Week
GST207	Human Resources Management in Tourism & Hospitality	13 Mar - 17 Mar	1 Week
GST208	Identifying Heritage and Tourism Sites	13 Mar - 17 Mar	1 Week

### HEALTH CARE MANAGEMENT PROGRAMMES

CODE	COURSE	DATES	DURATION
GSH300	Public Health Service Management and Administration	27 Mar - 7 Apr	2 Weeks
GSH301	Occupational Health and Safety Management	10 Apr - 21 Apr	2 Weeks
GSH302	Advanced Leadership Strategies for Health Care Executives	27 Mar - 7 Apr	2 Weeks
GSH303	Effective Supervisory Skills for Health Service	1 May - 12 May	2 Weeks
GSH304	Delivery System	10 Apr - 14 Apr	1 Week
GSH305	Disaster Management	1 May - 5 May	1 Week
GSH306	Empowering HIV/AIDS Programme Managers	10 Apr - 14 Apr	1 Week
GSH307	Monitoring & Evaluation of HIV and AIDS Programmes	1 May - 5 May	1 Week
GSH308	Environmental Health Management	27 Mar - 7 Apr	2 Weeks
GSH309	The Management of National HIV/AIDS Delivery	1 May - 12 May	2 Weeks
GSH310	Health Information Management	27 Mar - 7 Apr	2 Weeks

### PROCUREMENTS & LOGISTICS PROGRAMMES

CODE	COURSE	DATES	DURATION
GSP400	Tendering and Procurement Contract Management	27 Mar - 7 Apr	2 Weeks
GSP401	Diploma in Purchasing Management	10 Apr - 21 Apr	2 Weeks
GSP402	Strategic Management in Logistics and Supply Chain	1 May - 12 May	2 Weeks
GSP403	Store and Inventory Management	27 Mar - 7 Apr	2 Weeks
GSP404	E - Procurement	10 Apr - 14 Apr	1 Week
GSP405	Procurement Fraud Identification, Investigation and Prevention	1 May - 5 May	1 Week
GSP406	Tendering for Public Procurement Management	10 Apr - 14 Apr	1 Week
GSP407	Procurement of Goods, Works & Services and Consultant	1 May - 5 May	1 Week
GSP408	Selection for Donor Financed Projects	10 Apr - 14 Apr	1 Week
GSP409	Managing Risks and Vulnerabilities in Public Sector Procurement	27 Mar - 7 Apr	2 Weeks
GSP410	Public Sector Procurement	1 May - 12 May	2 Weeks
GSP411	Procurement for Projects	27 Mar - 7 Apr	2 Weeks
GSP412	Public Sector Procurement Management	10 Apr - 21 Apr	2 Weeks
GSP413	Supply Chain Management (SCM)	27 Mar - 7 Apr	2 Weeks
GSP414	Goods and Equipment Procurement	1 May - 12 May	2 Weeks
GSP415	Advanced Contract Management Planning	27 Mar - 7 Apr	2 Weeks
GSP416	International Procurement Management	1 May - 12 May	2 Weeks

### PUBLIC SECTOR ADMINISTRATION / CORPORATE GOVERNANCE PROGRAMMES

CODE	COURSE	DATES	DURATION
GSS500	Public Sector Restructuring & Corporate Governance	10 Apr - 21 Apr	2 Weeks
GSS501	Management & Implementation of Investment Project	1 May - 12 May	2 Weeks
GSS502	Management of Public Service & Administration Course	27 Mar - 7 Apr	2 Weeks
GSS503	Public Policy Planning, Analysis & Administration for Public Sector Personnel	1 May - 12 May	2 Weeks
GSS504	Change Management & Project Planning Program	27 Mar - 7 Apr	2 Weeks
GSS505	Advanced Human Resources Management	10 Apr - 21 Apr	2 Weeks
GSS506	Management & Administration Course	1 May - 12 May	2 Weeks
GSS507	City & Town Planning program for Senior Management	27 Mar - 7 Apr	2 Weeks
GSS508	Strategic Management development Programme	1 May - 12 May	2 Weeks
GSS509	Advanced Train the Trainers, SME's Advisors & Consultants	27 Mar - 7 Apr	2 Weeks
GSS510	Resource Mobilisation & Fund Management in Civil Society	1 May - 12 May	2 Weeks
GSS511	Management of City & Town Projects Course	27 Mar - 7 Apr	2 Weeks
GSS512	Management & Implementation of Investment Project	1 May - 12 May	2 Weeks
GSS513	Pension Scheme Management	27 Mar - 7 Apr	2 Weeks
GSS514	Public Private Partnership Infrastructure Development	1 May - 12 May	2 Weeks
GSS515	Facility & Assets Management	27 Mar - 7 Apr	2 Weeks
GSS516	Municipality Administration Programme	11 May - 22 May	1 Week
GSS517	Administration of Collateral Registries	2 Mar - 20 Mar	1 Week
GSS518	Public Credit Registry and Administration	13 Jul - 31 Jul	2 Weeks

### MANAGEMENT AND ADMINISTRATION PROGRAMMES

CODE	COURSE	DATES	DURATION
GSA600	Talent Management	27 Mar - 7 Apr	2 Weeks
GSA601	Management Development Programme For Executive Secretary & Personal Assistants	1 May - 12 May	2 Weeks
GSA602	Integrated Management Development Programme For Professional Staff	27 Mar - 7 Apr	2 Weeks
GSA603	Empowering Secretaries to Become Overall Office Manager	28 Aug - 8 Sept	2 Weeks
GSA604	Leadership and Strategic Management	1 May - 12 May	2 Weeks
GSA605	Essential Skills For Writing Proposal For Funding	27 Mar - 7 Apr	2 Weeks
GSA606	Computer And Information Management Skills For Secretaries	1 May - 5 May	1 Week
GSA607	Integrated Management Development Programme For Secretaries	10 Apr - 14 Apr	1 Week
GSA608	Succession Planning And Strategy	28 Aug - 1 Sept	2 Weeks
GSA609	Organizational Change Management And Strategy	27 Mar - 7 Apr	2 Weeks
GSA610	Effective Communication And Interpersonal Skills	4 Sept - 15 Sept	2 Weeks
GSA611	Public Management And Corporate Governance	1 May - 12 May	2 Weeks
GSA612	Advanced Management & Policy Development	27 Mar - 7 Apr	2 Weeks
GSA613	Public Relations Management	1 May - 12 May	2 Weeks

### FINANCIAL MANAGEMENT & ACCOUNTING PROGRAMMES

CODE	COURSE	DATES	DURATION
GSF700	Budgeting For Government Ministries	1 May - 12 May	2 Weeks
GSF701	Financial Management For Project Accountants	27 Mar - 7 Apr	2 Weeks
GSF702	Fund Raising And Accounting Strategies	3 Jul - 14 Jul	2 Weeks
GSF703	Money Laundering: Tracking And Prevention Strategies	24 Jul - 4 Aug	2 Weeks
GSF704	Retirement and Planning	10 Apr - 21 Apr	2 Weeks
GSF705	Government Accounting And Budgeting	1 May - 12 May	2 Weeks
GSF706	Financial Management Of Donor Funded Projects	27 Mar - 7 Apr	2 Weeks
GSF707	Budgetary And Public Expenditure Management	1 May - 12 May	2 Weeks
GSF708	Financial Planning	27 Mar - 7 Apr	2 Weeks
GSF709	Computerized Financial Management	10 Apr - 21 Apr	2 Weeks
GSF710	Finance Risk Management	27 Mar - 7 Apr	2 Weeks
GSF711	International Public Sector Accounting Standards (IPSAS)	1 May - 12 May	2 Weeks
GSF712	Donor Fund Credit Monitoring, Evaluation And Reporting	27 Mar - 7 Apr	2 Weeks
GSF713	Audit Of Computer Based Accounting System	1 May - 12 May	2 Weeks
GSF714	Financial Management And Internal Auditing	27 Mar - 7 Apr	2 Weeks
GSF715	Government Accounting And Financial Reporting	27 Mar - 7 Apr	2 Weeks
GSF716	Local Government Financial Management And Administration	27 Mar - 7 Apr	2 Weeks
GSF717	Medium Term Expenditure Framework	7 Aug - 18 Aug	2 Weeks
GSF718	Financial Management For NGO's And Public Schools	1 May - 12 May	2 Weeks
GSF719	Management Of Foreign Aid (World Bank, EU, AfDB, etc)	27 Mar - 7 Apr	2 Weeks
GSF720	Debt Management	1 May - 12 May	2 Weeks
GSF721	Micro Finance Strategic Management	27 Mar - 7 Apr	2 Weeks

### PROJECT MANAGEMENT PROGRAMMES

CODE	COURSE	DATES	DURATION
GSG800	Project Management For Donor Funded Projects	27 Mar - 7 Apr	2 Weeks
GSG801	Research Methodology And Feasibility Study For Donor Funded Projects	10 Apr - 21 Apr	2 Weeks
GSG802	Planning, Investment Appraisal And Management Techniques For Projects	1 May - 12 May	2 Weeks
GSG803	Monitoring And Evaluation Of Development Projects	27 Mar - 7 Apr	2 Weeks
GSG804	Computerized Project Management For NGO's	27 Mar - 7 Apr	2 Weeks
GSG805	Computerized Project Planning, Implementation And Management	1 May - 12 May	2 Weeks
GSG806	Retirement Planning And Business Development	27 Mar - 7 Apr	2 Weeks
GSG807	Project Appraisal Techniques And Financing Strategy	3 Jul - 14 Jul	2 Weeks
GSG808	Integrated Project Planning, Project Mgt. and Monitoring & Evaluation	1 May - 12 May	2 Weeks
GSG809	Community Based Project Formation And Appraisal, including Proposal Writing Skills	10 Apr - 21 Apr	2 Weeks
GSG810	Project Monitoring And Evaluation Strategies	1 May - 12 May	2 Weeks
GSG811	Project Management Information System	27 Mar - 7 Apr	2 Weeks
GSG812	Strategic Casino Management	1 May - 12 May	2 Weeks
GSG813	Result - Based Monitoring And Evaluation	27 Mar - 7 Apr	2 Weeks
GSG814	Management & Administration Of Small Holder Project	10 Apr - 21 Apr	2 Weeks
GSG815	Project Fundraising And Resources Mobilization Strategy	27 Mar - 7 Apr	2 Weeks
GSG816	Casino Audits and Accounting	7 Aug - 18 Aug	2 Weeks
GSG817	Project Implementation (Procedures, Policies & Strategies)	27 Mar - 7 Apr	1 Week
GSG818	Participatory Monitoring & Evaluation (PPME)	27 Mar - 7 Apr	2 Weeks
GSG819	Project Financial & Cost Management	10 Apr - 21 Apr	2 Weeks

### TRANSPORT MANAGEMENT PROGRAMMES

CODE	COURSE	DATES	DURATION
GSG900	Transportation Management System	10 Apr - 14 Apr	1 Week
GSG901	Transport And Logistics Management	1 May - 5 May	1 Week
GSG902	Environmental Programme For Road Maintenance Management	27 Mar - 7 Apr	2 Weeks
GSG903	Retirement Schemes & Insurance Management	10 Apr - 21 Apr	2 Weeks
GSG904	Transport Investment And Operations Management	27 Mar - 7 Apr	2 Weeks
GSG905	Fleet Management And Route Planning	1 May - 12 May	2 Weeks

### INFORMATION TECHNOLOGY & COMPUTERS PROGRAMMES

CODE	COURSE	DATES	DURATION
GSI906	Integrated Computer Application for Education Management and Administration	27 Mar - 7 Apr	2 Weeks
GSL907	Project Monitoring and Evaluation with Computer Modeling	10 Apr - 21 Apr	2 Weeks
GSL908	Website Design And Network Management	1 May - 12 May	2 Weeks
GSL909	Certificate in Integrated Records And Registry Management	27 Mar - 7 Apr	2 Weeks
GSL910	(With Electronics Registry/Records Management System)	27 Mar - 7 Apr	2 Weeks
GSL911	Essential ICT Competencies For Chief Executives And Senior Managers	1 May - 12 May	2 Weeks
GSL912	Computerized Application in Project Management	27 Mar - 7 Apr	2 Weeks
GSL913	ICT Policy Formulation And Development Strategy	1 May - 12 May	2 Weeks
GSL914	PC Hardware And Software Management	10 Apr - 21 Apr	2 Weeks
GSL915	Computerised Application in Finance And Accounting	1 May - 12 May	2 Weeks
GSL916	Computer Skills for Data and Records Management	27 Mar - 7 Apr	2 Weeks

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### OUR MISSION

To provide creative solutions for complex organizational problems, top quality training programs, workshops and consulting services that will improve personal as well as organization performance.



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Having character of integrity is the basis of excellence in our work. that if we are honest with our clients then they will trust us and be honest with us.

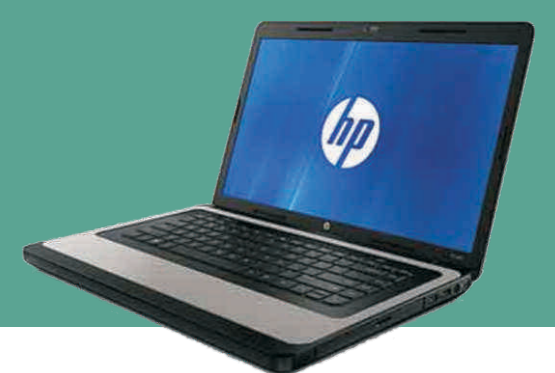
Tailor-made Programmes are available to suit your training needs

### VISA REQUIREMENT

All course delegates are to ensure that they obtain a valid entry visa for the country they chose as venue for the training and a valid Covid 19 Certificate. The visa should cover the duration of the course. In cases where there is no country office, the delegate should contact us for proper guidance.

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